



## VISITING CLERGY / RELIGIOUS

### Variation to Length of Stay

This form must be completed where there is a requested variation to the previously approved length of stay for visiting Clergy / Religious individuals coming into the Archdiocese.

**\*\* IMPORTANT INFORMATION TO NOTE \*\***

It is imperative that new approvals are sought and granted by Safeguarding Operations or Archbishop's Office prior to an additional length of stay in the Archdiocese and or any new or amended faculties granted.

The completed form should be forwarded to:

**Safeguarding Operations** [caasava@adelaide.catholic.org.au](mailto:caasava@adelaide.catholic.org.au)

#### Clergy / Religious Details

Full Legal Name	Surname:	Given Names:
Religious Name & Title		
Date of Birth		
Location of Current Service Provision		
Date of Arrival / Commencement		
Requested Variation Period	From:	To:
Reason for Variation		
Contact Number		
Email Address		

## FOR SCREENING AND AUTHORITY **OFFICE USE ONLY**

<b>Australian Catholic Ministry Register ID</b>	<p><i><b>Result of Check</b> (tick one)</i></p> <p><input type="checkbox"/> <b>Approved</b></p> <p><input type="checkbox"/> <b>No current Information available. Refer Church Authority (Safeguarding Operations to be advised)</b></p>
<b>WWC Clearance</b>	<p><input type="checkbox"/> <b>Not Required (visit under 10 consecutive days)</b></p> <p><input type="checkbox"/> <b>Sighted &amp; verified current check issued interstate or overseas</b></p> <p><input type="checkbox"/> <b>Verified additional SA WWCC</b></p> <p><b>WWCC number</b> .....</p> <p><b>WWCC Expiry Date</b> .....</p>
<b>Approval notification forwarded to Archbishop's office</b>	<b>Date:</b>
<b>Notification to Integrity and Professional Standards</b>	<b>Date:</b>
<b>SYSTEM UPDATES</b>	
<b>Update Master Sheet</b>	<b>Date:</b>
<b>Update CDES</b>	<b>Date:</b>
<b>Update Greentree</b>	<b>Date:</b>